

Certificate in Finance, Accounting and Business



a little bit of magic...



Righttrack has a passion for people and a desire to help organisations on their path to success.

A vital part of this journey is to have financial strength, knowledge and skills in every part of the workforce. That is why this flexible, stand-alone qualification is ideal for, and accessible to, a wide range of people.

Righttrack, the international learning and development specialist, has partnered with The Institute of Chartered Accountants in England and Wales (ICAEW) - the world leading professional accountancy body - to deliver the excitingly innovative Certificate in Finance, Accounting and Business (CFAB).

Over six modules it develops essential finance, accounting and business knowledge applicable to many roles such as accountants, consultants, graduates and business managers.

In addition, the modules are the same as the first six of the ACA (Associate Chartered Accountant) qualification. It can therefore be used as the starting point to gaining Chartered Accountant status and, due to its structure, can be delivered throughout the world.

Certificate in Finance, Accounting and Business

Suitable for

This qualification is ideal for a wide range of people, including those...

- considering or currently working in accountancy or finance as a career
- who need sound knowledge and understanding of finance, accounting and business
- who work closely with professional and financial services

“ CFAB aims to give employers more choice when training their business professionals as well as giving individuals the opportunity to develop essential knowledge for today’s business environment. ”

Modules

Accounting

- Maintaining financial records
- Making adjustments to accounting records
- Information for the preparation of financial statements

Business and Finance

- Business objectives and functions
- Business structures
- The role of finance and accounting
- The impact of the external environment

Management Information

- Costing and pricing
- Budgeting and forecasting
- Performance management
- Management decision-making

Assurance

- Concept, process and internal controls
- How to gather evidence
- Engagement
- Professional ethics

Law

- Impact of civil and criminal law on business and professional services
- Company and insolvency law
- Overall impact of law in the professional context
- Ethics

Principles of Taxation

- The objectives and types of tax
- Ethics and administration
- Income Tax
- Capital Gains Tax and Corporation Tax on chargeable gains
- Corporation Tax and Value-Added Tax (VAT) principles



Programme Structure

duration	in-company	open
190-200 hours	✓	✓

This qualification, typically structured as six 5-day modules, is usually achieved over 6 to 12 months. Each module is regularly reviewed by the examiners, which means you can be confident that the learning is accurate and relevant. After each module there is a computer-based assessment taken at a time to suit you, with results usually 24 hours after the exam.

For each module there are comprehensive support materials, which include:

- Official ICAEW Study Manual - a study guide with overviews, worked examples, references and self-test questions
- Question Bank - a collection of practice questions to help test understanding and revision

Righttrack provides this qualification in two ways:

- In-Company Programme - flexibly delivered on dates and locations to suit your organisational needs
- Open Programme - publically available CFAB programmes, ideal for individuals or small numbers of employees

Whichever option is chosen Righttrack does more than just deliver the content. We provide a classroom experience that is fast-paced, focused and highly participative, designed to increase the impact of the learning and make the study material come alive.

If a qualification is not what you are looking for, Righttrack has a range of other finance programmes available - contact us to find out more or visit our website at www.righttrackuk.com

Why choose CFAB?

CFAB provides a great set of directions to find your path to success for a variety of reasons:



- **Achievable** - the qualification is delivered in concise, digestible modules and so can easily be gained within 6 to 12 months, ideal for time-pressured individuals and organisations
- **Flexible** - there are no fixed exam dates as all assessments can be taken on-demand to suit your time frames
- **Accessible** - no formal academic qualifications or work experience are required to register for CFAB: this qualification really is suitable for all
- **Expandable** - completing the qualification may just be the start of your journey as it can be used as an entry route into the full ACA qualification
- **Recognisable** - ICAEW is a world leading professional accountancy body with members in over 160 countries worldwide
- **Invaluable** - free one year's membership to one of the ICAEW's world-class faculties providing expert information and related services

Why choose Righttrack?



Righttrack is an international learning and development company focused on quality, innovation and creativity.

Some of the reasons why our clients choose us are:

- Energetic, participative training with innovative, engaging activities
- The modules contain modern, useful and practical content
- We use qualified trainers who not only have a wealth of experience in development, but who also have a proven track record in business
- Delivered in-company or as open programmes to suit you
- Righttrack Membership - extensive post-programme support including unlimited contact with the trainer and a dedicated delegate website
- We are one of a select few training companies to have both ISO 9001 (quality) and ISO 14001 (environmental) certifications
- Over 20 years' experience in the learning and development industry
- Top quality support materials
- We always achieve high customer satisfaction, with 100% of customers saying they will recommend us and use us again

Find out more...

t +44 (0) 1527 595955

e enquiries@righttrackuk.com

www.righttrackuk.com/cfab